



DI DESIGNS
STUDIO

SOCIAL MEDIA - CHECKLIST

- SIGN PROPOSAL
- SEND INVOICE FOR PAYMENT
- SECURE WEEKLY OR BIWEEKLY MEETING
- ACCESS TO FACEBOOK BUSINESS MANAGER
- ADD CREDIT CARD FOR AD SPEND
- PROVIDE USERNAME & PASSWORDS
- VERIFY ACCESS TO ACCOUNTS
- PROVIDE IMAGES & CONTENT VIA GOOGLE DRIVE
- LIST WEBSITE URLS OF BRANDS YOU LIKE

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SOCIAL MEDIA AGENCY